



## ASTC Diversity and Leadership Development Fellows Program

### 2009 New Fellow Application

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#### **About the Program**

Now in its tenth year, the ASTC Diversity and Leadership Development Fellows Program leads the professional growth and retention of professionals from underrepresented groups currently employed by ASTC member institutions that are committed to careers in the science center field. The intent of the Fellowship program is to provide professional development experiences, a peer network, and opportunities to acquire and hone leadership skills that leverage the unique worldview and experiences Fellows bring to their work. Through customized programming before, during and after the ASTC Annual Conference to support recipients in setting long-term career goals in the science center field, and encouraging proactive practices that promote equity and diversity.

The program is intended to benefit the participants, ASTC member institutions, and the field at large by:

- making the professional development opportunities and experiences offered through the ASTC Annual Conference accessible to more museum professionals from underrepresented groups
- increasing the diversity of voices and perspectives participating in Annual Conference discussions and activities
- providing focused leadership development training to increase individual and institutional capacity
- supporting an ever-expanding network of highly-skilled diverse leaders in the field

The program fulfills the need for long-term support by offering two categories of support: one for new Fellows and one for Alumni (previous program participants).

#### **Eligibility**

An individual may apply for an ASTC Fellowship if she/he:

- Identifies with one or more of the following underrepresented groups: racial/ethnic minority, person with a disability or LGBT
- Lives and is employed at an ASTC member institution in North America
- Has been employed at her/his present institution full-time for at least one year prior to date of application submission
- Holds a mid-level management position
- Demonstrates a desire to advance her/his career in the science center/museum field
- Expresses an interest in supporting equity and diversity in the science center/museum field
- Has not attended an ASTC Annual Conference in the past three years.

#### **Award Information**

Award includes free early- bird registration (by August 7) and a stipend of up to \$1000 to assist with conference- related travel, lodging, and meals. The stipend is disbursed to the Fellow's institution upon

timely submission of all original receipts and required forms. Although there is no limit to the number of applications that a single member science center or museum may submit, no more than one Alumni Fellow and one new Fellow will be selected from a single institution.

**Sponsored Fellows:** Due to limited program funds, science centers are invited to consider underwriting their Fellows' participation in the 2009 Fellowship Program. See *Applicant and Institution Statement of Understanding* for more information.

### **Application Instructions**

- Application is available on the ASTC website ([www.astc.org/about/awards/conf\\_fellow.htm](http://www.astc.org/about/awards/conf_fellow.htm)) as of April 28, 2009.
- The application includes the submission of the following:
  - Application form. Additional pages may be added if more space is needed, but questions must be clearly referenced and numbered.
  - Resume or curriculum vitae
  - Signed statement of understanding, including CEO and supervisor signatures
- Applications and all supporting materials must be submitted via mail. Applications should be sent to:

ASTC Diversity and Leadership Development Program  
c/o Association of Science-Technology Centers  
1025 Vermont Ave NW, Suite 500  
Washington, DC 20005

- Complete applications **must be received by May 29, 2009**. Applicants will be notified in mid-June 2009.

Incomplete applications will not be accepted. Please review application thoroughly prior to submission. The application may not be faxed or e-mailed. All application materials become the property of the Association of Science-Technology Centers.

### **Application Review**

A panel of reviewers familiar with the science center profession and diversity issues will review the applications. Reviewers will look for evidence that the applicant:

- Is committed to promoting equity and diversity
- Has a long -term vision of her/himself in the science center field.

### **Questions?**

Please contact Laura Huerta Migus, Director, Equity & Diversity, with any questions by telephone at 202/783-7200 x127 or by e-mail at [LHuertaMigus@astc.org](mailto:LHuertaMigus@astc.org).



## 2009 ASTC Diversity & Leadership Development Fellows

### APPLICATION FORM

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#### Personal Information

Name: \_\_\_\_\_  
Institution: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State/Province: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_

#### Demographic Information

Eligibility for this program is limited to individuals from certain underrepresented groups. Please indicate any and all groups you identify with:

\_\_\_\_\_ Racial/ethnic minority (please describe) \_\_\_\_\_  
\_\_\_\_\_ Person with a disability (*limited accommodations for visual and audio impairments available*)  
\_\_\_\_\_ LGBT

#### Employment Information

Current position/job title: \_\_\_\_\_  
Year of hire: \_\_\_\_\_  
Previous positions held at current institution (if applicable): \_\_\_\_\_

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How did you hear about the position, or how were you recruited?

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#### Short Answer Questions

*Please answer the following questions on a separate page. Responses must be typed.*

1. Briefly describe your current position (major responsibilities and functions).
2. What career goals have you set for yourself for the upcoming year?
3. What are your long-term career goals?
4. How will your selection as an ASTC Fellow help you attain your short- and long-term goals?
5. What are the three most important things you hope to gain from the Fellows program? Please be as specific as possible.
6. Please describe your vision of equity and diversity at your institution or in the science center/museum field at large, and how you plan to achieve this vision. *Please limit your answer to this question to one page.*

**Additional Information**

- ✓ Submit a current copy of your resume or CV
- ✓ Supplementary materials illustrating your accomplishments. Limit 10 pages, no videos or individual photos. Materials will not be returned.

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**Application Checklist**

Review the following list to ensure submission of a complete application. Incomplete applications will not be considered for selection.

- \_\_\_\_\_ Completed Application Form (including short answer questions)
- \_\_\_\_\_ Current Resume or CV
- \_\_\_\_\_ Signed *Applicant and Institution Statement of Understanding*
- \_\_\_\_\_ Supplementary Materials (optional)

**Mail completed application and all attachments to:**

**ASTC Diversity & Leadership Development Fellows Program  
c/o Association of Science-Technology Centers  
1025 Vermont Avenue, NW, Suite 500  
Washington, DC 20005-6310**

**APPLICATIONS MUST BE RECEIVED BY MAY 29, 2009.**



**ASTC Diversity & Leadership Development Fellows Program**  
**APPLICANT AND INSTITUTION STATEMENT OF UNDERSTANDING**

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We understand that the purpose of the ASTC Fellowship Program is to:

- contribute to career development and make the professional development opportunities and experiences offered through the ASTC Annual Conference accessible to more museum professionals from underrepresented groups
- increase the diversity of voices and perspectives participating in Annual Conference discussions and activities
- provide focused leadership development training to increase individual and institutional capacity
- support an ever-expanding network of highly-skilled diverse leaders in the field

We also understand that the selection of this applicant as an ASTC Fellow will require institutional support so that she or he will be able to fulfill the following as a member of the 2009 ASTC Diversity and Leadership Development Fellows Program:

- Attend the 1½ -day Pre-Conference ASTC Fellowship Workshop beginning Thursday, October 29<sup>th</sup>, at 4: 00pm in Fort Worth, TX
- Attend all plenary events and a minimum of 10 sessions, including at least two of those suggested by the Fellowship Program
- Participate in specified mid-day sessions Saturday through Monday
- Participate in a 2-hour, wrap-up and evaluation workshop on Monday, November 2<sup>nd</sup> from 3:00-5:00pm
- Contribute ideas or session proposals for the 2010 conference
- Participate in professional development seminars throughout the year.
- Mentor current and future ASTC Conference Fellows
- Become an active member in the ASTC Fellowship Network

Institution: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

CEO Signature \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

**In recent years, several CEOs volunteered to underwrite the full cost of their applicant's participation as a Fellow. Please check here if your institution will underwrite your applicant's participation.**

NOTE: We will not consider your response in the application review process , however, it may be a factor in the total number of awards .