



ASTC Diversity and Leadership Development Fellows Program 2016 Alumni Fellow Application

About the Program

For more than a decade, the *ASTC Diversity and Leadership Development Fellows Program* has nurtured emerging science center leaders from underrepresented groups currently employed by ASTC member institutions. The intent of the Fellowship program is to provide professional development experiences, a peer network, and opportunities to acquire and hone leadership skills that leverage the unique worldview and experiences Fellows bring to their work.

The program is intended to benefit the participants, ASTC member institutions, and the field at large by:

- making the professional development opportunities and experiences offered through the ASTC Annual Conference accessible to more museum professionals from underrepresented groups
- increasing the diversity of voices and perspectives participating in Annual Conference discussions and activities
- providing focused leadership development training to increase individual and institutional capacity for creating inclusive learning and workplace environments and
- supporting an ever-expanding network of highly-skilled diverse leaders in the field.

To date, more than 120 science center professionals from 80 ASTC-member institutions in the United States and Canada have participated in the program, and 90 percent of program participants are successful in presenting sessions at the ASTC Annual Conference.

Eligibility

A former Fellow may apply for an Alumni Fellowship if she/he:

- was selected and served as a new ASTC Fellow in a prior year
- did not receive an ASTC Alumni Fellow stipend in 2015 (however, 2015 New Fellows are eligible to apply)
- has been employed at her/his present institution full-time for at least ***one year at time of application***
- has or will participate in at least one ASTC Annual Conference session as a presenter, panelist, or speaker
- agrees to participate in the Fellows Program Planning Group, and assist with Fellows program-related activities at the 2016 ASTC Annual Conference.

Award Information

Award includes free conference registration and reimbursement of up to \$1,000 for conference-related travel, lodging, and meals. The stipend is disbursed to the Fellow's institution upon timely submission of all original receipts and required forms.

There is no limit to the number of applications that a single member science center or museum may submit, but no more than one Alumni Fellow and one New Fellow will be selected from a single institution.

Sponsored Fellows: Due to limited program funds, science centers are invited to consider underwriting their Fellows' participation in the 2016 Fellowship Program. See *Applicant and Institution Statement of Understanding* for more information.

Application Instructions

- The application includes the submission of the following:
 - Application form. Additional pages may be added if more space is needed, but questions must be clearly referenced and numbered.
 - Resume or curriculum vitae
 - Signed statement of understanding, including CEO and supervisor signatures
- Applications and all supporting materials must be submitted via mail or email. Applications should be sent to:

ASTC Diversity and Leadership Development Program
c/o Association of Science-Technology Centers
818 Connecticut Avenue, NW, Floor 7
Washington, DC 20006

Or

ahernandez@astc.org, Subject: 2016 Fellows Application

- Complete applications **must be received by 11PM Eastern, May 23, 2016**. Applicants will be notified of selection in late June 2016.

Incomplete applications will not be accepted. Please review application thoroughly prior to submission. The application may not be faxed. All application materials become the property of the Association of Science-Technology Centers.

Application Review

A panel of reviewers familiar with the science center profession and diversity issues will review the applications. Reviewers will look for evidence that the applicant:

- is committed to promoting equity and diversity; and
- shows a long-term commitment to a career in the science center field; and
- has demonstrated continuing commitment to the development of the Fellows program.

Questions?

Please contact us with any questions by telephone or by email:

- Ann Hernandez, Program Manager, Professional Development: ahernandez@astc.org or 202/783-7200 x126



**2016 ASTC Diversity & Leadership Development Fellows
APPLICATION FORM**

Personal Information

Name: _____
Institution: _____
Address: _____
City: _____ State/Province: _____ Zip/Postal Code: _____
Phone: _____
Fax: _____
E-mail: _____

1. Circle year you were an ASTC Conference Fellow.

2001 2002 2003 2004 2005 2006 2007 2008 2009 2010 2011 2012 2013 2014 2015

2. Circle each year that you received an Alumni Fellowship.

2002 2003 2004 2005 2006 2007 2008 2009 2010 2011 2012 2013 2014

3. Circle each year that you participated as a speaker or panelist at an ASTC annual conference session.

2001 2002 2003 2004 2005 2006 2007 2008 2009 2010 2011 2012 2013 2014 2015 2016

Please answer the following questions on a separate page. Responses must be typed.

Employment Information

1. Who was your employer your first year as a Fellow?
2. What position did you hold that year?
3. Where are you employed currently and in what position?
4. How long have you held your current position?

Career Development Information

1. Describe how your participation in the ASTC Fellowship Program has made a difference in your work and career.
2. In what way has your participation as a Fellow made a difference in your institution?
3. Alumni Fellows are charged with helping to shape the New Fellows program. What do you hope to contribute to this year's New Fellows program?

4. Please identify other ASTC Fellows or science center staff outside your institution with whom you maintain professional contact as a result of your Fellowship and cite examples of the purposes for those contacts.
5. What are the three most important things you would like to achieve by participating in the 2016 Fellowship Program? Please be specific.
6. Please describe your vision of equity and diversity at your institution or in the science center/museum field at large, and how you plan to achieve this vision. *Please limit your response answer to this question to one page.*

Additional Information

- ✓ Submit a current copy of your resume or curriculum vitae.
- ✓ Supplementary materials illustrating your accomplishments. Limit 10 pages, no videos or individual photos. Materials will not be returned.

Application Checklist

Review the following list to ensure submission of a complete application. Incomplete applications will not be considered for selection.

- _____ Completed application form (including short answer questions)
- _____ Current resume or curriculum vitae
- _____ Signed *Applicant and Institution Statement of Understanding*
- _____ Supplementary Materials (optional)

Mail completed application and all attachments to:

**ASTC Diversity & Leadership Development Fellows Program
 c/o Association of Science-Technology Centers
 818 Connecticut Avenue, NW, Floor 7
 Washington, DC 20006
 Or
ahernandez@astc.org**

APPLICATIONS MUST BE RECEIVED BY 11PM EASTERN, MAY 23, 2016.



ASTC Diversity & Leadership Development Fellows Program

APPLICANT AND INSTITUTION STATEMENT OF UNDERSTANDING

We understand that the selection of this applicant as an ASTC Fellow will require institutional support to ensure Fellows' full participation in the *2016 ASTC Diversity and Leadership Development Fellows Program*.

Applicant and supporting institution will ensure participation in the following events if selected as a 2016 Fellow:

- Attend the 1½ -day Pre-Conference ASTC Fellowship Workshop beginning **Thursday, September 22 at 9:00am ET** in Tampa, FL.
- Attend all plenary events and a minimum of 10 sessions, including at least two of those suggested by the Fellowship Program
- Participate in specified mid-day sessions Saturday through Monday
- Attend the Saturday night party (in support of the Fellows program)
- Participate in a wrap-up and evaluation workshop on **Monday, September 26 from 4:00-6:30pm**
- Contribute ideas or session proposals for the 2017 conference
- Participate in professional development seminars throughout the year
- Mentor current and future ASTC Conference Fellows

In order to broaden the reach and increase the impact of the Fellows program, many CEOs have chosen to underwrite the full \$1,000 stipend for a Fellow's participation or, in some cases, a percentage of the stipend amount. Responses to this section are not considered in the application review process; however, it may affect the total number of Fellowships awarded.

_____ Yes, I will underwrite full participation (waive \$1000 stipend).
 _____ Yes, I will underwrite __ 25% __ 50% __ 75% of stipend amount.

Institution Name: _____

Applicant Signature: _____ Date: _____

Print Name: _____

Supervisor Signature: _____ Date: _____

Print Name: _____

CEO Signature _____ Date: _____

Print Name: _____