SAMPLE ONLINE Appropriations Request Form

*Note: Fields marked with an * are required.*

Through my service on the Appropriations Committee, I have a unique opportunity to advocate for funding that can create jobs, support scientific research, and improve the lives of families in our district. In order to be sure that I’m hearing from my constituents, I’ve set up this site to solicit appropriations requests. Please take the time to let me know more about your appropriations request, and how my office can be helpful to you.

The rules of the House of Representatives prohibits Representatives from requesting earmarks. Congressional earmarks are defined in House Rule XXI:

“[T]he term “congressional earmark” means a provision or report language included primarily at the request of a Member, Delegate, Resident Commissioner, or Senator providing, authorizing or recommend a specific amount of discretionary budget authority, credit authority, or other spending authority for a contract, loan, loan guarantee, grant, loan authority, or other expenditure with or to an entity, or targeted to a specific State, locality or Congressional district, other than through a statutory or administrative formula-driven or competitive award process.”

☐ By checking this box you acknowledge that you understand the ban on congressionally directed spending items, or earmarks.

Contact Information

☐ Check this box if your organization is located or operates primarily in Massachusetts.

Prefix

First Name *

Last Name *

E-mail *

Phone Number *

Alternate Phone Number

Organization Information

Organization Name *
Organization Head First Name *

Organization Head Last Name *

Street Address *

Street Address (2)

City *

State *

Zip *

Appropriation Request

In which Appropriations bill, Agency, Account is this federal program funded? *

Request Type *

Program / Language Title *

General Information

Describe the problem or issue to be addressed through this request. Please include as many details as possible, and explain why the problem cannot be addressed without the appropriation. *

Describe the project or program, what it will do and why it is necessary. Describe the services and products that will be provided and the reasons for your request. *
Funding Information

Requested Funding Action

FY18 Funding Request (the amount you are requesting)

FY18 President’s Budget Amount

Provide requested language and indicate whether it is bill language, report language or both.

Provide a brief explanation justifying the request and how it is a good use of taxpayer funds.

Submit