



# Science Center/Museum Member Application

Name of Institution \_\_\_\_\_

Name of Main Contact \_\_\_\_\_

Title (e.g. Executive Director, President) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State/Prov \_\_\_\_\_ Zip \_\_\_\_\_

Country \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Email address \_\_\_\_\_

Web site address \_\_\_\_\_

How did you learn about ASTC? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## GENERAL

Is your institution nonprofit?  Yes  No

Does the science center or museum applying for ASTC membership:

- Operate solely for public benefit?  Yes  No
- Have a board of directors or trustees as its governing authority?  Yes  No

How would you describe your institution's governing authority? Select one.

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Municipal        | <input type="checkbox"/> Federal/National   | <input type="checkbox"/> Private Non-profit |
| <input type="checkbox"/> County/Regional  | <input type="checkbox"/> Tribal             | <input type="checkbox"/> For-profit         |
| <input type="checkbox"/> State/Provincial | <input type="checkbox"/> College/University | <input type="checkbox"/> Other: _____       |

Are you open to the public?  Yes  No

If yes, what year was the museum **first** open to the public? \_\_\_\_\_

If no, when do you expect to open? \_\_\_\_\_

Overall, how would you categorize your institution? (please check **only one**)

- |  |  |
|--|--|
| <input type="checkbox"/> Science Center or Museum*         | <input type="checkbox"/> Natural History Museum  |
| <input type="checkbox"/> Aquarium/Marine Biology Institute | <input type="checkbox"/> Nature Center           |
| <input type="checkbox"/> Art Museum                        | <input type="checkbox"/> Planetarium/Observatory |
| <input type="checkbox"/> Botanical Garden/Arboretum        | <input type="checkbox"/> Specialized Museum      |
| <input type="checkbox"/> General Museum                    | <input type="checkbox"/> Visitor Center          |
| <input type="checkbox"/> Historic House/Site               | <input type="checkbox"/> Youth/Children's Museum |
| <input type="checkbox"/> History Museum                    | <input type="checkbox"/> Zoological Park         |
| <input type="checkbox"/> Other (please specify) _____      |  |

\*If selected, please choose one of the following:

- Health/Medical Science Museum
- Space/Aviation Museum
- Multidisciplinary science/technology center or museum

**PROFILE**

**Staff** Number of full-time paid staff \_\_\_\_\_

Number of part-time paid staff \_\_\_\_\_

Number of volunteer staff \_\_\_\_\_

**Facilities** Total space \_\_\_\_\_

Indoor exhibit space \_\_\_\_\_

Outdoor exhibit space \_\_\_\_\_

Measurements in  square feet  square meters

**Financial** Total operating income\* \_\_\_\_\_

Total operating expenses\* \_\_\_\_\_

Total earned income\* \_\_\_\_\_

*Earned income includes revenues from admissions, education program fees, ancillary service fees (parking lots, food service, museum stores, etc.), and membership sales.*

Currency (e.g. USD, EUR) \_\_\_\_\_

**Attendance** Total attendance\* \_\_\_\_\_

Offsite attendance\* \_\_\_\_\_

Check all the institution's features below:

- Auditorium
- Branch Facilities (please describe)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- Computer lab
- Discovery Room
- Food Service Area (restaurant)  
 operated by the institution
- Large-Screen Theater  
\_\_\_\_ number of seats
- Library
- Motion simulator

- Museum Store  
 operated by the institution
- Nature trails
- Observatory
- Outdoor Science Park/Exhibit Area
- Parking lot  
 operated by the institution
- Planetarium  
\_\_\_\_ number of seats
- Simulator
- Special Areas for Pre-school Children
- Other \_\_\_\_\_  
\_\_\_\_\_

### PROGRAMS

Check all of the institution's educational programs below:

- Camp-In Programs
- Classes and Demonstrations
- Curriculum materials
- Field Trips
- School outreach
- Science Camps
- Science Kits
- Teacher Education Workshops
- Youth Employment Programs
- Youth Enrichment Programs  
(clubs/classes)
- After-School Programs
- Travel Programs/Expeditions
- Virtual Visits

Are there major capital expansions/improvements planned for the next two years?

- Yes     No

If yes, please describe briefly \_\_\_\_\_  
\_\_\_\_\_

### GOALS OF ASTC

Does your institution agree with ASTC's *Statement on Science* (listed below)?

- Yes     No

Science is a human endeavor that uses observations and experimentation to develop explanations of the natural world. Scientific theories are grounded in and compatible with evidence, internally consistent, and demonstrably effective in explaining a wide variety of phenomena. Science is based on hundreds of years of scientific observation and experimentation and many thousands of peer-reviewed publications.

Does your institution agree with and demonstrate a strong interest in the goals of ASTC (listed below)?  Yes  No

- To further public understanding of science
- To show the impact of science and technology on society and culture
- To encourage diversity and participation by all peoples in the scientific enterprise, especially women, minorities, and other groups underrepresented in scientific and technological careers
- To serve as a vehicle for cooperative projects of mutual interest to its membership
- To advance the role of science and technology centers in society
- To cooperate with other educational agencies and organizations to further common goals

## COMMUNICATIONS

ASTC is committed to providing its members with time-sensitive and up-to-date information on issues of importance to the science center field. So that your institution may benefit from these services, we request permission to send you and/or your staff timely print, faxed, or e-mail communications, such as *INFORMER*, annual conference announcements, and related marketing opportunities. Please indicate your institution's acceptance by checking the box below.

- As a benefit of membership, I and my staff consent to receive ASTC email communications, and to ASTC storing and processing my contact and membership data in order to maintain communications with me. I understand that I and my staff may unsubscribe from any subscription at any time by using the "unsubscribe" link provided at the bottom of each email or by writing [info@astc.org](mailto:info@astc.org), and that I can view ASTC's privacy policy on its website at any time.

## SUPPORTING MATERIALS

Please send the following materials (if available) for the ASTC Membership Department's review:

- Most recently published Annual Report
- List of principal staff, indicating title and department
- Brief biographical sketch for up to three principal staff
- Photographs of the institution's exterior, interior, and major exhibits
- Building map or floor plan
- Recent press clippings
- Most recently audited financial statement
- Brochures and other descriptive materials about the institution's exhibits, programs, and facilities.

## DUES

All members receive an invoice for dues at the beginning of the year. Dues are prorated for science centers and museums joining at other times of the year. Dues are in U.S. Dollars (USD). The following dues are valid through September 30, 2017:

Annual Operating Income (in USD)	When joining in...			
	Dec 2018*	Jan – March 2019	April – June 2019	July – Nov 2019
\$20 million or more	\$7,500.00	\$7,500.00	\$5,625.00	\$3,750.00
\$15 million - 20 million	\$5,500.00	\$5,500.00	\$4,125.00	\$2,750.00
\$10 million - 15 million	\$4,800.00	\$4,800.00	\$3,600.00	\$2,400.00
\$5 million - 10 million	\$4,000.00	\$4,000.00	\$3,000.00	\$2,000.00
\$3 million - 5 million	\$2,600.00	\$2,600.00	\$1,950.00	\$1,300.00
\$1 million - 3 million	\$1,300.00	\$1,300.00	\$ 975.00	\$ 650.00
\$500,000 - 1 million	\$ 950.00	\$ 950.00	\$ 712.50	\$ 475.00
Less than \$500,000	\$ 600.00	\$ 600.00	\$ 450.00	\$ 300.00

\*includes 2018 dues

Annual operating income includes all earned revenue including gross revenue from all museum operations, film and exhibit rentals; all private and public support; all restricted and unrestricted grants; and all interest and endowment revenue.

## CONTRIBUTIONS

Several endowment funds support the ASTC community of science centers and museums. Please indicate your contribution to each endowment fund below.

The **Roy L. Shafer Endowment Fund** advances extraordinary leadership in the field and supports the *Roy L. Shafer Leading Edge Awards*.

The **Lee Kimche McGrath Worldwide Fellowship** funds participation in the ASTC Annual Conference by individuals from science centers and museums outside the United States.

The **ASTC Diversity and Leadership Development Fellows Program** makes the professional development experiences of ASTC's Annual Conference more accessible to science center professionals of color.

\$ \_\_\_\_\_ Dues  
 \$ \_\_\_\_\_ Contribution to the *Roy L. Shafer Endowment Fund*  
 \$ \_\_\_\_\_ Contribution to the *Lee Kimche McGrath Worldwide Fellowship*  
 \$ \_\_\_\_\_ Contribution to the *ASTC Diversity and Leadership Development Fellows Program*  
  
 \$ \_\_\_\_\_ **Total Payment**

**PAYMENT METHOD**

- Payment by check (drawn on US Bank)
- Payment by electronic funds transfer/wire (see banking details below)
- Payment by Credit Card:
  - American Express     MasterCard     Visa

Credit Card Number \_\_\_\_\_

Expiration Date \_\_\_\_\_ (MM/YY)    CSV Code \_\_\_\_\_

Print card holder name (as it appears on card) \_\_\_\_\_

Card holder signature \_\_\_\_\_

*Credit Card billing address (if different than institution address):*

Address \_\_\_\_\_

City \_\_\_\_\_ St/Prov \_\_\_\_\_ Zip \_\_\_\_\_

Country \_\_\_\_\_

**ELECTRONIC FUNDS TRANSFER INSTRUCTIONS**

Please contact [membership@astc.org](mailto:membership@astc.org) for electronic funds transfer instructions.

**Please send dues or payment details with your completed application via email to [membership@astc.org](mailto:membership@astc.org) or mail to:**

Membership Department  
 Association of Science-Technology Centers  
 818 Connecticut Avenue NW, 7th Floor  
 Washington, DC 20006  
 U.S.A.