

Submission: 1

About



Call

ASTC Virtual 2021 Annual Conference [GO TO CALL](#)

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Author

Ada Lovelace

EDIT

Section 1

Proposal contact:

By completing this online proposal submission form, you agree to be the primary contact for all proposal and session communications. You will be responsible for sharing all session-related communications from ASTC with session presenters.

First Name:

Ada
Required

Last Name:

Lovelace
Required

Email:

This section is auto-filled with the submitter's contact information from their myASTC account.

profdev@astc.org

Required

The ASTC Conference Program Planning Committee (CPPC), along with the ASTC staff, evaluates all proposals submitted for the conference. The information that you include in your submission will be used by the reviewers to understand your proposed session and what it will offer attendees, help ASTC promote your session, and guide attendees to the sessions most relevant to them.

Before submitting, please review the Call for Proposals and related resources on the [ASTC 2021 website](#).

Section 2

Session Presenter Information:

To add a presenter, click "Add presenter" and enter their **email address** to search ASTC's member database. If the presenter's name isn't found, click "add missing user" and enter the presenter's accurate contact information (full name, email, organization, and job title).

Please be sure to add yourself if you will be a session leader or presenter.

The submitter does not have to be the session leader.

Session Leader (mandatory field):

Ada Lovelace (Mathematician & Computer Programmer) (Suncentric Science Museum)

Required

Additional Presenters: (you do not need to enter the session leader)

Wendy Hancock (Senior Manager of Programs and Events) Nina Humes (Conference Manager)



Pro Tip: Cut and Paste the email address of the person you want to add.

Section 3

Session Proposal Information:

Select a proposal type:

Concurrent:

Virtual Poster:

Pre-Conference Workshop (Full day; 5-8 hours):

Required

Lightning Talk:

Pre-Conference Workshop (Half day; 1-4 hours):

Concurrent Session Format:

Panel

The Solution Room/ Debate

Fireside chat/Ask Me Anything (AMA)

Game Show/ PechaKucha

Virtual tour

Your Session Format Idea

Required

Tell us about your session format idea: (100 word max)

Required

If your proposal is NOT accepted as a Concurrent Session, are you open to having your session considered as a Lightning Talk (10-minute virtual presentation that will be combined with other Lightning Talks on related topics/theme) or a Virtual Poster? Select your response from the dropdown.

Yes, could be either a Lightning Talk or a Virtual Poster

Required

Consider these options when submitting your proposal.

For logistical reasons, some presenters may be asked to pre-record their session. This would mean only that the presentation itself would be played from a recording, but you would still have the opportunity to engage with participants in real time, including through the session chat and a potential breakout or roundtable discussion following the presentation. Pre-recording is especially useful for those in varied time zones, those who would like to engage in real-time discussion in the chat, and those who wish to incorporate other resources and experiences that are difficult to share via a live video stream.

If your proposal is accepted, are you open to having your session pre-recorded? Select your response from the dropdown.

I would prefer a live session, but pre-recorded is possible.

Required

The conference schedule will allow for some Concurrent Sessions to be followed immediately by an additional 20 minutes for post-session breakout or roundtable discussions.

Does your session require a post-session breakout discussion? A limited number are available and are not guaranteed. Select your response from the dropdown.

Maybe, a breakout would be a good addition, but not required for the session. ▼

Required

Section 4

Session Information:

Title (15 word maximum): A brief and descriptive explanation of your session. This will be the primary way your session is listed in the schedule.

Title goes here ---ASTC Proposal Online form preview

Required

Focus your time and energy on a clear and in-depth description for reviewers.

Description (500 word maximum): This is the primary element reviewers will use to evaluate your session. Provide a detailed description including topics to be covered, what will happen during the session, speaker involvement, learning objectives/audience takeaways, and any additional details you wish to share with reviewers. This information will NOT be included in the conference program.

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Conference Track: Please select one conference track.

- Advancement and Partnerships/Fundraising
- Exhibits, Experiences, and Technology
- Leadership
- STEM Learning, Education, and Programs
- DEAI, Human Resources, and Organizational Culture
- External Groups and Collaborators
- Operations, Marketing, and Business Development

Required

Section 5

Preconference Workshop Details and Timeline:

Are you submitting a Preconference ASTC Intensive workshop proposal?

Yes No

Required

Section 6

Diverse Perspectives: Preconference Intensives and Concurrent submissions

Are you are submitting a Concurrent Session proposal?

Yes No

Required

ASTC is committed to incorporating diverse perspectives within each session and across the entire conference. In the fields below, **describe how your session represents diverse perspectives, individually and organizationally**. It is critical that each session incorporate diverse perspectives and there is no single way to address this requirement, but consider the following:

- Range of personal identities (e.g., age, ethnicity, race, gender identity and expression, sexual orientation, ability, nationality)
- Variety of career stages and job roles
- Organizations of all types, sizes, and geographies
- Variety of perspectives and topical viewpoints
- Content explicitly focused on diversity, accessibility, inclusion, and equity

Please comment briefly on how your proposal represents diverse INDIVIDUAL perspectives. For example, you may wish to comment on personal identities, career stages, and job roles of presenters. (100 words maximum)

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Required

Please comment briefly on how your proposal represents diverse ORGANIZATIONAL perspectives. For example, you may wish to comment on the organizations represented by the presenters including type, size, and location. (100 words maximum)

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Required

Section 7

Tags

Topical Tags: From the dropdown, select up to two tags that best describe the content of your session. A minimum of one tag must be selected.

Adult Engagement

Required

Tags help attendees search for sessions in the online platform and program.

Topical Tags 2: Select an additional tag from the dropdown.

Customer Service

Section 8

Additional Information:

Is your submission part of a grant dissemination plan?

Yes No

Required

Special session requirements (50 word maximum): All virtual sessions will include online chat and Q & A; session leaders will be notified of additional in-session tools available in the virtual platform. Please share any additional session requirements.

Section 9

Summary

Summary (50 word maximum): Provide a public description of your session. This text will be used to advertise your session in the online conference program, virtual conference platform, blog posts, and other media; please ensure it is free of grammatical and typographical errors, minimizes jargon, and defines any acronyms. This summary will generally NOT be used for the review of your session proposal.

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Required

These questions are optional and based on the submitter, not the presenters. Any responses will **NOT** be seen by the reviewers or used in the review of your proposal.

Section 10

Demographic Information - Optional

ASTC is committed to ensuring that our programs and activities are inclusive and represent the full diversity of our field. **The following questions are optional and will NOT be shared with proposal reviewers.** They will be used by ASTC, in aggregate, to assess our own performance against our stated values.

These questions were built based upon recommended demographics questions, including the following resources:

- T. Fernandez, A. Goodwin, J. Doyle, D. Verdin, H. Boone, A. Kirn, L. Benson, and G. Potvin. 2016. [More Comprehensive and Inclusive Approaches to Demographic Data Collection](#). *School of Engineering Education Graduate Student Series*. Paper 60.

- Harvard T.H. Chan School of Public Health Office of Regulatory Affairs and Research Compliance (ORARC). 2020. [ORARC Tip Sheet: Inclusive Demographic Data Collection](#).
- Human Rights Campaign Foundation. 2020. [LGBTQ Self-Identification in the Workplace](#).

As an organization headquartered in the United States, ASTC uses demographic categories drawn from U.S. policies and assessment criteria. As an organization with a global membership, we understand that not all of these categories are relevant outside of the United States, and we encourage respondents to use the self-description option to best describe their identities.

If you have any feedback about this form, please contact us at info@astc.org.

The following questions are optional and will NOT be shared with proposal reviewers. Responses are based on the proposal submitter (person filling out this online form), not the presenters.

Section 11

Thank you

Thank you for submitting an ASTC *Virtual* 2021 Annual Conference session proposal. To save a draft of your proposal, click "SAVE DRAFT" in the upper right hand corner of the online form (near your name). You can then complete your submission at a later time.

To submit your proposal, click "Finish", then review your responses, and click "Submit" to complete the process.

Proposal acceptance notifications will be sent by August 12, 2021.

If you have any questions about your submission, please contact sessions@astc.org.

- The ASTC Conference Team